



# Brent

## Cabinet

**Monday 10 February 2025 at 10.00 am**

Conference Hall - Brent Civic Centre, Engineers Way,  
Wembley, HA9 0FJ

Please note this will be held as a physical meeting which all Cabinet members will be required to attend in person.

**The meeting will be open for the press and public to attend or alternatively can be followed via the live webcast. The link to follow proceedings via the live webcast is available [HERE](#)**

### Membership:

#### Lead Member Councillors:

#### Portfolio

M Butt (Chair)	Leader of the Council
M Patel (Vice-Chair)	Deputy Leader and Cabinet Member for Finance & Resources
Benea	Cabinet Member for Regeneration, Planning & Property
Donnelly-Jackson	Cabinet Member for Housing and Residents Services
Farah	Cabinet Member for Safer Communities, Jobs and Skills
Grahl	Cabinet Member for Children, Young People & Schools
Nerva	Cabinet Member for Adult Social Care, Public Health and Leisure
Rubin	Cabinet Member for Climate Action and Community Power
Krupa Sheth	Cabinet Member for Public Realm & Enforcement

**For further information contact:** James Kinsella, Governance Manager, Tel: 020 8937 2063; Email: [james.kinsella@brent.gov.uk](mailto:james.kinsella@brent.gov.uk)

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[Council meetings and decision making | Brent Council](#)

## **Notes for Members - Declarations of Interest:**

If a Member is aware they have a Disclosable Pecuniary Interest\* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent and must leave the room without participating in discussion of the item.

If a Member is aware they have a Personal Interest\*\* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent.

If the Personal Interest is also significant enough to affect your judgement of a public interest and either it affects a financial position or relates to a regulatory matter then after disclosing the interest to the meeting the Member must leave the room without participating in discussion of the item, except that they may first make representations, answer questions or give evidence relating to the matter, provided that the public are allowed to attend the meeting for those purposes.

### **\*Disclosable Pecuniary Interests:**

- (a) **Employment, etc.** - Any employment, office, trade, profession or vocation carried on for profit gain.
- (b) **Sponsorship** - Any payment or other financial benefit in respect of expenses in carrying out duties as a member, or of election; including from a trade union.
- (c) **Contracts** - Any current contract for goods, services or works, between the Councillors or their partner (or a body in which one has a beneficial interest) and the council.
- (d) **Land** - Any beneficial interest in land which is within the council's area.
- (e) **Licences** - Any licence to occupy land in the council's area for a month or longer.
- (f) **Corporate tenancies** - Any tenancy between the council and a body in which the Councillor or their partner have a beneficial interest.
- (g) **Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

### **\*\*Personal Interests:**

The business relates to or affects:

(a) Anybody of which you are a member or in a position of general control or management, and:

- To which you are appointed by the council;
- which exercises functions of a public nature;
- which is directed is to charitable purposes;
- whose principal purposes include the influence of public opinion or policy (including a political party or trade union).

(b) The interests of a person from whom you have received gifts or hospitality of at least £50 as a member in the municipal year;

or

A decision in relation to that business might reasonably be regarded as affecting the well-being or financial position of:

- You yourself;
- a member of your family or your friend or any person with whom you have a close association or any person or body who is the subject of a registrable personal interest.

# Agenda

Introductions, if appropriate.

**Item** **Page**

**1 Apologies for Absence**

**2 Declarations of Interest**

Members are invited to declare at this stage of the meeting, the nature and existence of any relevant disclosable pecuniary or personal interests in the items on this agenda and to specify the item(s) to which they relate.

**3 Minutes of the Previous Meeting** 1 - 10

To approve the minutes of the previous meeting held on Wednesday 15 January 2025 as a correct record.

**4 Matters Arising (if any)**

To consider any matters arising from the minutes of the previous meeting.

**5 Petitions (if any)**

To consider any petitions for which notice has been provided, in accordance with Standing Order 66.

Members are asked to note that there are currently no petition(s) due to be presented at the meeting.

**6 Reference of item considered by Scrutiny Committees (if any)**

To consider any reports referred by either the Community & Wellbeing or Resources & Public Realm Scrutiny Committees.

## Partnership, Housing & Resident Services

**7 Review of working age Council Tax Support Scheme for 2025-26** 11 - 158

This report presents the outcome of the consultation process undertaken on proposed changes to the Local Council Tax Support (CTS) scheme 2025-26 and seeks Cabinet approval to recommend the proposed changes to Full Council on 27 February 2025.

**Ward Affected:**  
All Wards

**Lead Member:** Cabinet Member for Housing  
and Resident Services (Councillor Fleur

Donnelly-Jackson)  
**Contact Officer:** Asha Vyas, Head of Customer  
Services & Assessments  
Tel: 020 8937 2705  
[asha.vyas@brent.gov.uk](mailto:asha.vyas@brent.gov.uk)

## Finance & Resources reports

### 8 Budget & Council Tax 2025-26 159 - 510

This report sets out the Council's budget proposals for 2025 - 26. It also sets out the results of the consultation, scrutiny and equalities processes. Subject to approval by Cabinet, these will form the basis of the budget to be considered at the Full Council meeting on 27 February 2025.

The report also sets out the overall financial position facing the Council for the medium term and highlights the significant risks, issues and uncertainties.

**Ward Affected:**  
All Wards

**Lead Member:** Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)

**Contact Officer:** Ravinder Jassar, Deputy Director of Finance

Tel: 0208 937 1487  
[ravinder.jassar@brent.gov.uk](mailto:ravinder.jassar@brent.gov.uk)

### 9 Treasury Management Mid-Year Report 2024 - 25 511 - 544

This report updates Members on Treasury activity for the first half of the financial year 2024/25 (Quarters one and two). The Local Government Act 2003 and the Local Authorities (Capital Financing and Accounting) Regulations 2003 require that regular reports be submitted to the relevant Council Committee detailing the Council's treasury management activities.

Members are asked to note that Members are asked to note that the report has also been subject to consideration and review by the Audit & Standards Advisory Committee on Wednesday 4 December 2024.

**Ward Affected:**  
All Wards

**Lead Member:** Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)

**Contact Officer:** Amanda Healy, Deputy Director of Finance - Infrastructure & Investment

Tel: 020 8937 5912  
[Amanda.Healy@brent.gov.uk](mailto:Amanda.Healy@brent.gov.uk)

## Children and Young People reports

**10 Authority to award contract for the provision of Speech & Language Therapy (SLT) for Children & Young People in Brent and Out of Borough Schools** 545 - 570

This report concerns the procurement of a contract in respect of Speech and Language Therapy (SaLT) for children and young people in Brent schools and out-of-borough schools who have speech and language therapy needs identified in section F of their Brent Education Health Care Plan, to Central London Community Healthcare Trust (CLCH) NHS pursuant to the Provider Selection Regime. The report requests authority to award the contract as required by Contract Standing Order 88 and summarises the process undertaken in tendering this contract.

**Ward Affected:**  
All Wards

**Lead Member:** Cabinet Member for Children, Young People & Schools (Councillor Gwen Grah)

**Contact Officer:** Michelle Gwyther, Head of Forward Planning, Performance and Partnerships

Tel: 020 8937 2499

[Michelle.gwyther@brent.gov.uk](mailto:Michelle.gwyther@brent.gov.uk)

#### Community Health & Wellbeing reports

**11 Authority to Tender contracts for the Provision of Extra Care Housing Support for six Extra Care Schemes** 571 - 584

This report concerns the procurement of Extra Care Housing (ECH) support for six extra care schemes. This report requests approval to invite tenders for the provision of ECH support services that will be split into two contracts or lots to cover the six extra care schemes at Beechwood Court, Harrod Court, Tulsi House (Lot 1); and Rosemary House, Newcroft House and Willow House (Lot 2).

**Ward Affected:**  
Kingsbury;  
Stonebridge;  
Sudbury;  
Wembley  
Central;  
Wembley Hill;  
Willesden  
Green

**Lead Member:** Cabinet Member for Adult Social Care, Public Health and Leisure (Councillor Neil Nerva)

**Contact Officer:** Mark Mulvenna, Supplier Relationship Manager, Community Health & Wellbeing

Tel: 020 8937 4139

[mark.mulvenna1@brent.gov.uk](mailto:mark.mulvenna1@brent.gov.uk)

#### Partnership, Housing & Resident Services reports (continued)

**12 Authority to Award Housing Repairs and Maintenance Contracts** 585 - 606

This report concerns the outcome of the tender for the housing repairs and maintenance contract which expires 31 March 2025. This report requests authority to award contracts as required by Contract Standing Order 88 and summarises the process undertaken in tendering these

contracts.

**Ward Affected:** All Wards  
**Lead Member:** Cabinet Member for Housing & Resident Services (Councillor Fleur Donnelly-Jackson)  
**Contact Officer:** Ryan Collymore, Head of Housing Property Services  
Tel: 020 8937 1204  
[Ryan.Collymore@brent.gov.uk](mailto:Ryan.Collymore@brent.gov.uk)

**13 Authority to Tender for the Provision and Management of Temporary Accommodation Housing Association Leasing Scheme 607 - 626**

This report requests approval to invite tenders in respect of the Procurement and Management of Temporary Accommodation in support of the Council's Housing Association Leasing Scheme (HALS) as required by Contract Standing Orders 88 and 89.

**Ward Affected:** All Wards  
**Lead Member:** Cabinet Member for Housing & Resident Services (Councillor Fleur Donnelly-Jackson)  
**Contact Officer:** Laurence Coaker, Director - Housing Needs & Support  
Tel: 020 8937 2788  
[laurence.coaker@brent.gov.uk](mailto:laurence.coaker@brent.gov.uk)

**14 Any other urgent business**

Notice of items to be raised under this heading must be given in writing to the Deputy Director Democratic Services or their representative before the meeting in accordance with Standing Order 60.

**15 Exclusion of Press and Public**

The following items are not for publication as they relate to the category of exempt information set out below, as specified under Part 1, Schedule 12A of the Local Government Act 1972:

Agenda Item 12: Authority to Award Housing Repairs & Maintenance Contracts (Appendix 1 – List of Tenderers)

This appendix has been classified as exempt under Paragraph 3 of Part 1 Schedule 12A of the Local Government Act 1972, namely: "Information relating to the financial or business affairs of and particular person (including the authority holding that information)."

The press and public will be excluded from the remainder of the meeting as the following report contains the following category of exempt information as specified in Paragraph 6, Schedule 12A of the Local Government Act 1972, namely:

"Information which reveals that the authority proposes - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or(b) to make an order or direction under any enactment"

**16 Addressing the risk of Anti-Social Behaviour in the Stonebridge area 627 - 642**

This report updates Cabinet on action being taken to address the risk of Anti-Social Behaviour in the Stonebridge area.

(Agenda republished to include item on 6 February 2025)

**Ward Affected:**  
Stonebridge

**Lead Member:** Cabinet Member for Housing and Resident Services (Councillor Fleur Donnelly-Jackson)

**Contact Officer:** Kate Daine, Head of Housing and Neighbourhoods

Tel: 020 8937 5440

[Kate.Daine@brent.gov.uk](mailto:Kate.Daine@brent.gov.uk)

**Date of the next meeting: Monday 10 March 2025**



Please remember to set your mobile phone to silent during the meeting.

- The meeting room is accessible by lift and seats will be provided for members of the public. Alternatively, it will be possible to follow proceedings via the live webcast [HERE](#)